Speech Recording & Submission Guidelines
Not meeting these guidelines will result in disqualification from contest

Present the speech to an audience of 5 adult listeners (18 or older). Speech contest judges must be able to see the audience on the video (see picture below) during the entire presentation. Make sure to record the speech at an angle wide enough to show you facing the audience.

Present your speech in a professional setting. You may present your speech in your home or place of employment, but it is your responsibility to ensure that the audience is set to pay attention to you—this means that you must eliminate all distractions including TVs, stereos, computers, laptops, games, and other people not participating as audience members. Keep in mind that all of these noises will not only distract you and your audience, it will also make it more difficult for me to hear and grade you appropriately. You should also remind your listeners to turn off electronic devices before you begin your speech.

Edited recordings may not be submitted. The camera MUST be on during the entire presentation. (no sudden jerks or turning off the camera). Make sure to watch your speech before submitting it to me, to ensure everything is functioning properly. Check the sound and picture quality produced by your video camera.

NOTE: If you don't have the necessary equipment to record your speeches, there is a Speech Lab on the West Campus. You need your Valencia photo ID and a USB drive to save your speech. It is the student’s responsibility to contact the speech lab for reservations.

Submitting your recorded speech by no later than 11:59pm on 11/17

Email your submission from your Atlas email account with a subject of “Speech Contest” to Beth King, West Campus Librarian: lking@valenciacollege.edu

Your submission must include:
- YouTube link (unlisted) to the recorded speech video
- Speech Outline
- Citations Page (APA or MLA)
- PowerPoint Presentation, if applicable